

Annotated Course Outline

Trust and Security

Trust and Security (2.5. to 3 hours max)	Scope description	Learning objectives	Learning outcomes	Key Message(s)	Resource Requirements (for content delivery)
Module 1 Protecting Personal Data Lesson 1 Staying Safe Online Lesson 2 Protecting your password Lesson 3 Safe habits Lesson 4 Don't be a spammer	<i>How to stay safe going online</i> <i>Best practices in creating passwords, what to do and what not to do</i> <i>Know what to share and what to keep</i> <i>Know what to do when on public wifi and private wifi</i> <i>How to protect your email from becoming a spam engine</i> <i>Managing mobile app downloads, mobile banking, mobile wallet, signing up to services</i>	<i>Basic skills and online security knowledge</i>	<i>Better password creation</i> <i>Better understanding of spamming</i>	<i>Protect yourself by protecting your personal data</i>	<i>Practice selecting apps that are safe and practice the safe tips.</i>

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Module 2 Protecting Business Data Lesson 1 Where do data exist online? Lesson 2 How to transact online Lesson 3 How do we protect other people's data	<i>Understanding infrastructure limitations and advantages – where is your data stored?</i> <i>How we collect data and what is the personal privacy act?</i> <i>How to collect payment online safely</i> <i>How protection of business data increases customer confidence</i>	<i>Basic skills and increase awareness and knowledge</i>	<i>How to protect other people's data</i> <i>Identify best practices in collecting customer data</i> <i>Standard operating processes for employees</i>	<i>Deliver customer satisfaction by protecting their data</i>	<i>To be identified</i>

Trust and Security (2.5. to 3 hours max)	Scope description	Learning objectives	Learning outcomes	Key Message(s)	Resource Requirements (for content delivery)
Module 3 Think Like a Hacker Lesson 1 Identifying a scam Lesson 2 Don't get hijacked Lesson 3 Don't be spammer Lesson 4 Protect your house	<i>Learn how scammers think and act</i> <i>Identify a pyramid scheme and a love scheme</i> <i>Protecting social media accounts from being hijacked</i> <i>How to stop your email from being a scam engine</i> <i>How data is lost through disgruntled employees</i>	<i>Increase awareness to activate self-protection behavior</i>	<i>Strengthen your website and social media accounts</i>	<i>Always think it is a scam</i>	<i>To be identified</i>